



**MINUTES**  
**of the**  
**ANNUAL MEETING**  
 of the  
**COUNCIL**  
 of the  
**LONDON BOROUGH OF HARROW**  
 held on  
**THURSDAY 10 MAY 2007**

**Present:**           **The Worshipful the Mayor (Councillor Mrs Janet Cowan)**  
                           **The Deputy Mayor (Councillor Jean Lammiman)**

**Councillors:**

Nana Asante  
 David Ashton  
 Mrs Marilyn Ashton  
 Mrs Camilla Bath  
 Miss Christine A. Bednell  
 Robert Benson  
 Don Billson  
 Mrs Lurline Champagnie  
 Mrinal Choudhury  
 Golam Sobhan Chowdhury  
 John Cowan  
 Bob Currie  
 Margaret Davine  
 Mano Dharmarajah  
 Anthony Ferrari  
 Keith Ferry  
 Archie T. Foulds  
 Brian E. Gate  
 David Gawn  
 Mitzi Green

Susan Hall  
 Graham Henson  
 Thaya Idaikkadar  
 Nizam Ismail  
 Manji. Kara  
 Mrs E.M. Kinnear  
 Ashok Kulkarni  
 Dhirajlal Lavingia  
 Barry Macleod-Cullinane  
 Julia Merison  
 Salim Miah  
 Jerry J. Miles  
 Vina Mithani  
 Chris Mote  
 Mrs Janet Mote  
 Narinder Singh Mudhar  
 John Nickolay  
 Mrs Joyce Nickolay  
 Christopher D. Noyce  
 Phillip O'Dell

Paul Osborn  
 Anjana Patel  
 David Perry  
 Richard David Romain  
 Paul Scott  
 Anthony Seymour  
 Navin Shah  
 Mrs Rekha Shah  
 Stanley Sheinwald  
 Eric Silver  
 Dinesh Solanki  
 Bill Stephenson  
 Mrs Sasikala Suresh  
 Yogesh Teli  
 Keekira Thammaiah  
 Mark A. Versallion  
 Thomas Weiss  
 Jeremy Zeid

**141. OPENING PROCEEDINGS:**

The Mayor welcomed everyone to the meeting.

The Mayor stated that the Council's thoughts were with the families of Gerry Foulds, Councillor Foulds' wife, who had recently passed away, and Madeleine McCann, the 3-year old British girl who had gone missing in Portugal.

**142. PRESENTATION CEREMONY - LONG SERVICE AWARD FOR COUNCILLOR RICHARD ROMAIN:**

Council had previously agreed, by Resolution 192 on 18 July 1985, that Members who completed 25 years' service with the Council be presented with framed, illuminated copy resolutions of appreciation. Councillor Richard Romain had completed 25 years' service as a Member of the Authority in May 2007, and his resolution of appreciation had been adopted by Council Resolution 135 on 26 April 2007.

The Mayor, Councillor Mrs Janet Cowan, on behalf of the Council, now formally congratulated Councillor Romain and presented him with his framed, illuminated copy resolution to mark his long service achievement. The Leader of the Council, Councillor Chris Mote, and the Leader of the Labour Group, Councillor Navin Shah, together with Councillors David Ashton, B E Gate, Christopher Noyce and John Cowan also spoke in appreciation of Councillor Romain's service.

Councillor Romain then returned thanks for his presentation.

**143. PRAYERS:**

The Mayor's Chaplain, Rabbi Andrew Shaw, led the meeting in prayers.

**144. ELECTION OF MAYOR:**

The Mayor called formally for nominations for the Office of the Mayor of the London Borough of Harrow for the ensuing Municipal Year.

Councillor Anthony Seymour nominated and Councillor Chris Mote seconded that **COUNCILLOR JEAN LAMMIMAN** be elected Mayor for the Municipal Year 2007/2008.

There being no other nominations, the Mayor put the nomination of Councillor Jean Lammiman to the meeting and it was

**RESOLVED:**

**THAT COUNCILLOR JEAN LAMMIMAN BE ELECTED MAYOR OF THE LONDON BOROUGH OF HARROW FOR THE MUNICIPAL YEAR 2007/2008.**

[Note: Prior to the call for nominations and with the consent of the Mayor, the Leader of the Labour Group, Councillor Navin Shah, made a brief statement informing Council that his Group would not be participating in the process for the election of the Mayor, for reasons which were clear from the Motion submitted to the Council meeting on 26 April 2007].

**145. INSTALLATION OF NEWLY ELECTED MAYOR:**

The retiring Mayor, Councillor Janet Cowan, vacated the Chair and, after a short interval for robing, the newly elected Mayor, having made and subscribed the Declaration of Acceptance of Office, took the Chair.

The retiring Mayor handed to the duly elected Mayor **the keys of the Corporate Seal**.

**The Mayor's Consort, Mr John Hinkley**, was then invested by the retiring Mayor's Consort with the Medallion of Office.

**The Mayor, Councillor Jean Lammiman**, then returned thanks for her election.

**146. VOTE OF THANKS TO THE RETIRING MAYOR:**

**Councillor Chris Mote** formally moved a vote of thanks to the retiring Mayor, **Councillor Mrs Janet Cowan**, and to the retiring Mayor's Consort, **Councillor John Cowan**, which was seconded by **Councillor Marilyn Ashton**.

Councillors Dinesh Solanki, Mark Versallion, Christopher Noyce, Navin Shah, Bill Stephenson and Richard Romain also endorsed the vote of thanks.

**RESOLVED:**

**THAT THE COUNCIL PLACE ON RECORD ITS UNANIMOUS APPRECIATION OF AND SINCERE THANKS TO COUNCILLOR MRS JANET COWAN AND COUNCILLOR JOHN COWAN FOR THEIR YEAR OF OFFICE AS MAYOR AND MAYOR'S CONSORT OF THE LONDON BOROUGH OF HARROW FOR 2006/2007.**

**147. EXPRESSION OF THANKS BY IMMEDIATE PAST MAYOR:**

Councillor Mrs Janet Cowan congratulated the incoming Mayor and Mayor's Consort, Councillor Jean Lammiman and Mr John Hinkley, on their appointment, and thanked Members of Council for their kind words.

She expressed her sincere gratitude to the Mayoral staff, Mrs Ball, Mrs Gresty, Mr Deans, Mr Carlin and Mr Ball, for their dedication and guidance, and also extended thanks to the incoming Mayor, past Mayors and Alderman Toms for the occasions on which they had represented her at Mayoral engagements. She offered special thanks to her Chaplain, Rabbi Andrew Shaw, who had served for the Municipal Year, to her grandchildren and to her neighbour, for their support.

In recalling her Mayoral Year, Councillor Mrs Cowan referred especially to the many functions she had attended, and the opportunities to meet the people of the Borough. She highlighted some of her most memorable engagements, including the occasion on which she had met Her Majesty the Queen at St James's Palace at a celebration of 350 years of the Jewish community in England and Wales, and the switching on of the Christmas tree lights in Trafalgar Square for the 60th Anniversary of the gift of a tree from Norway. She had enjoyed meeting Harrow schoolchildren, cubs, scouts, brownies and guides, and Duke of Edinburgh award winners. She had attended 44 Citizenship ceremonies, welcoming over 2,600 new British citizens.

Councillor Mrs Cowan paid tribute to the voluntary organisations and the volunteers of Harrow, without whom life in the Borough would not go on, and expressed thanks to the many faith groups that also had invited her to visit them. It was her hope that the different communities of Harrow would long continue to live in harmony with each other.

She extended thanks to the Metropolitan Police Safer Neighbourhood Team for their help with security at the synagogue, and to colleagues and Council officers for their assistance to her. Additionally, she thanked the Mayoress's Committee and the many other people who had worked to raise funds for her special charity.

Finally, she expressed her heartfelt thanks to Members of Council and to the people of the Borough for granting her the privilege of serving as Mayor, and to her family, including her husband and consort, Councillor John Cowan, for their support during her Mayoral Year.

As a gesture of her appreciation, she presented the Council with the gift of a Jewish menorah.

Councillor Mrs Cowan then left the Dais and was escorted by the Macebearer to her seat in the Council Chamber.

**148. PRESENTATION OF MEDALLIONS TO THE IMMEDIATE PAST MAYOR AND MAYOR'S CONSORT:**

The Mayor, Councillor Jean Lammiman, on behalf of the Council presented a replica of the Mayor's Medallion to Councillor Mrs Janet Cowan in commemoration of her Mayoralty of the Borough 2006/2007.

The Mayor's Consort, Mr John Hinkley, presented to the immediate past Mayor's Consort, Councillor John Cowan, a Medallion to commemorate his year as Mayor's Consort of the Borough 2006/2007.

**149. APPOINTMENT AND INVESTITURE OF DEPUTY MAYOR AND DEPUTY MAYORESS:**

The Mayor signified in writing that she had appointed **Councillor John Nickolay** to be Deputy Mayor for the Municipal Year 2007/2008.

The Deputy Mayor, having been duly invested with the Deputy Mayor's robe and Badge of Office, occupied the Deputy Mayor's Chair.

The Mayor's Consort then invested the Deputy Mayoress, **Councillor Joyce Nickolay**, with her Medallion of Office.

The Deputy Mayor, Councillor John Nickolay, then returned thanks for his appointment.

**150. APPOINTMENT OF CHAPLAIN:**

The Mayor confirmed to Council that she had appointed the Reverend Mike Hall as her Mayor's Chaplain for the Municipal Year 2007/2008.

**151. ELECTION OF THE LEADER OF THE COUNCIL:**

**RESOLVED:**

**THAT COUNCILLOR CHRIS MOTE BE RE-ELECTED LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2007/2008.**

**152. ELECTION OF DEPUTY LEADER OF THE COUNCIL:**

**RESOLVED:**

**THAT COUNCILLOR DAVID ASHTON BE RE-ELECTED DEPUTY LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2007/2008.**

**153. EXECUTIVE FUNCTIONS 2007/2008:**

Further to the proposal from the Leader of the Council circulated in the tabled documentation for the meeting, it was

**RESOLVED:**

**THAT THE MEMBERSHIP OF THE EXECUTIVE (CABINET) AND THE ALLOCATION OF PORTFOLIOS TO EXECUTIVE MEMBERS FOR 2007/2008, TOGETHER WITH THE TERMS OF REFERENCE OF THE CABINET AND THE DELEGATIONS TO PORTFOLIO HOLDERS, BE AGREED (as set out in Appendix 1 to these Minutes).**

**154. COUNCIL MINUTES:**

**RESOLVED:**

**THAT THE MINUTES OF THE COUNCIL MEETING HELD ON 26 APRIL 2007 BE DEFERRED UNTIL PRINTED IN THE COUNCIL MINUTE VOLUME.**

**155. CIVIC FUNCTIONS:**

Council received tabled notification of the Mayor's Special Appeal for 2007/08, the Teenage Cancer Trust, and of forthcoming events, including the launch of the Mayor's Charity Challenge on Wednesday 20 June 2007.

**RESOLVED:**

**THAT THE DATES OF THE FOLLOWING CIVIC FUNCTIONS BE NOTED:**

**Civic Service** Sunday 17 June 2007 at St Mary's Church, Harrow on the Hill

**Battle of Britain Thanksgiving Service** Sunday 16 September 2007

**Remembrance Day Parade and Service** Sunday 11 November 2007

**Mayoress's Committee Ball** Saturday 24 November 2007

**156. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL:**

The Leader of the Council, Councillor Chris Mote, expressed the hope that it would be a peaceful and happy year, and that all Members would work constructively together.

**157. DECLARATIONS OF INTEREST:**

No interests were declared by Members in relation to the business to be transacted at this meeting.

**158. PROCEDURAL MOTIONS:**

There were no procedural motions from Members of Council.

**159. DETERMINATION AS TO THE SIZE OF COMMITTEES OF THE COUNCIL AND THE PROPORTIONAL ALLOCATION OF COMMITTEE PLACES:**

The Chief Executive had prepared and notified to the political Groups on the Council a Determination under the Local Government (Committees and Political Groups) Regulations 1990 as to their proportional entitlements to Committee places for the Municipal Year 2007/2008.

**RESOLVED:**

**THAT THE DETERMINATION AS TO THE PROPORTIONAL ALLOCATION OF COMMITTEE PLACES BE CONFIRMED.**

**160. APPOINTMENT OF MEMBERS TO COUNCIL COMMITTEES:**

The Council received confirmation, in the tabled documentation, of the nominations by the political Groups to places on Committees of the Council in accordance with their proportional entitlements under the approved Determination. In addition, the Leader of the Council, Councillor Chris Mote, notified the meeting of an amendment to the nominations to the reserve memberships of the Development Management Committee and the Strategic Planning Committee on behalf of the Conservative Group.

**RESOLVED:**

**THAT THE COMMITTEES OF THE COUNCIL BE ESTABLISHED WITH THE MEMBERSHIPS NOW AGREED FOR THE MUNICIPAL YEAR 2007/2008 (and as set out at Appendix 2 to these minutes).**

**161. APPOINTMENTS OF CHAIRS TO COUNCIL COMMITTEES:**

- (i) In the tabled documentation, the Council received a proposal from the Leader of the Council as to the appointment of Chairmen to Committees of the Council for the Municipal Year 2007/2008.
- (ii) Councillor B E Gate moved, and Councillor Navin Shah seconded, an amendment proposing the appointment of Councillor Mitzi Green, rather than Councillor Stanley Sheinwald, as Chairman of the Overview and Scrutiny Committee.
- (iii) Upon a vote, the amendment was not carried.
- (iv) Upon a further vote, the substantive proposal was adopted.

**RESOLVED:**

**THAT THE FOLLOWING CHAIRMEN OF COMMITTEES BE APPOINTED FOR THE MUNICIPAL YEAR 2007/2008:-**

Audit Committee	Councillor John Cowan
Development Management Committee	Councillor Marilyn Ashton
Licensing and General Purposes Committee	Councillor Mrs Lurline Champagne
Overview and Scrutiny Committee	Councillor Stanley Sheinwald
Strategic Planning Committee	Councillor Marilyn Ashton

[Notes: (i) The above appointments are also reflected in Appendix 2 to these Minutes – see Resolution 160 above;

(ii) Councillors Ms Nana Asante, Mrinal Choudhury, Bob Currie, Mrs Margaret Davine, Mano Dharmarajah, Keith Ferry, Archie Foulds, B E Gate, David Gawn, Mitzi Green, Graham Henson, Thaya Idaikkadar, Nizam Ismail, Dhirajlal Lavingia, Jerry Miles, Phillip O'Dell, David Perry, Navin Shah, Mrs Rekha Shah, Bill Stephenson, Mrs Sasi Suresh and Keeki Thammaiah wished to be recorded as having voted against the Resolution above and in favour of the amendment set out in paragraph (ii)].

**162. TERMS OF REFERENCE FOR COUNCIL COMMITTEES AND DELEGATED POWERS:**

Further to Item 15 on the Summons, it was proposed that the existing arrangements as set out in Part 3 of the Constitution continue.

**RESOLVED:**

**THAT THE TERMS OF REFERENCE AND DELEGATED POWERS FOR COMMITTEES OF THE COUNCIL IN PART 3 OF THE CONSTITUTION BE CONFIRMED.**

**163. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR 2007/2008:**

- (i) Item 16 on the Summons provided for the receipt of proposals from the Political Groups as to the appointment of representatives of the Authority to serve on outside bodies for the Municipal Year 2007/2008.
- (ii) The nominations of the Groups were notified in the tabled documents (pages 29-42), within an overall proposal submitted by the Leader of the Council. In addition, corrections to the proposal were received in the form of a separate paper tabled at the meeting.
- (iii) The Leader of the Council, Councillor Chris Mote, indicated that there would be a need for further corrections, to be discussed between the Chief Whips, following the meeting, but that he now wished to make an additional change to the nominations as had been proposed, as set out below:-

<u>Name of Body</u>	<u>Original Nomination</u>	<u>Substitute Nomination</u>
London Councils Associated Joint Committee (Transport & Environment Committee)	Deputy 1. Cllr Zeid	Deputy 1. Cllr Mrs Kinnear

- (iv) Councillor Navin Shah moved an amendment proposing the deletion of two nominations and their substitution by alternative nominations, as follows:-

<u>Name of Body</u>	<u>Original Nomination</u>	<u>Substitute Nomination</u>
Harrow College Further Education Board Corporate Board	1. Cllr John Cowan	1. Cllr Bill Stephenson
Stanmore College	Cllr Mrs Janet Cowan	Cllr Margaret Davine

- (v) Upon a vote, the amendment at (iv) above was not carried.
- (vi) Upon a further vote, the substantive proposals, as varied by (iii) above, were approved.

**RESOLVED:**

**THAT THE SUBSTANTIVE PROPOSAL AS TO THE OUTSIDE BODY APPOINTMENTS FOR THE MUNICIPAL YEAR 2007/2008 (INCLUDING THE AGREED AMENDMENTS) BE APPROVED (as set out at Appendix 3 to these minutes).**

[Note: Councillors Ms Nana Asante, Mrinal Choudhury, Bob Currie, Mrs Margaret Davine, Mano Dharmarajah, Keith Ferry, Archie Foulds, B E Gate, David Gawn, Mitzi Green, Graham Henson, Thaya Idaikkadar, Nizam Ismail, Dhirajlal Lavingia, Jerry Miles, Phillip O'Dell, David Perry, Navin Shah, Mrs Rekha Shah, Bill Stephenson, Mrs Sasi Suresh and Keeki Thammaiah wished to be recorded as having voted against the Resolution above and in favour of the amendment set out in paragraph (iv)].

**164. NEW MODEL CODE OF CONDUCT:**

The Vice-Chairman of the Standards Committee, Councillor Joyce Nickolay, moved Recommendation I of the Standards Committee meeting of 23 April 2007 in the above matter.

**RESOLVED:**

**THAT HARROW'S REVISED CODE OF CONDUCT FOR COUNCILLORS, TOGETHER WITH THE TEN GENERAL PRINCIPLES OF CONDUCT, BE ADOPTED.**

**165. RECOMMENDED CONSTITUTIONAL CHANGES:**

In the tabled documentation, the Council received the Recommendations arising from the Constitutional Review Working Group meeting on 19 April 2007.

**RESOLVED:**

**THAT THE PROPOSED CHANGES TO THE AUTHORITY'S CONSTITUTION, AS NOW ENDORSED BY THE CONSTITUTION REVIEW WORKING GROUP AND DETAILED IN ITS REPORT, BE APPROVED.**

**166. DATES OF COUNCIL MEETINGS 2007/2008:**

Further to the information provided at Item 19 of the Summons, notification was provided in the tabled documentation of a proposal to bring forward to 17 April 2008 the Council meeting scheduled in the Calendar of Meetings for 24 April 2008, as that meeting fell during Passover. In order to facilitate this change, the Cabinet meeting on 17 April 2008 would be brought forward to 10 April 2008, and the Employees' Consultative Forum meeting scheduled for 10 April 2008 would also be re-arranged.

The proposal was agreed.

**RESOLVED:**

**THAT THE FOLLOWING DATES FOR MEETINGS OF THE COUNCIL IN THE MUNICIPAL YEAR 2007/2008 BE HEREBY CONFIRMED:-**

**THURSDAY 12 JULY 2007**

**THURSDAY 18 OCTOBER 2007**

**THURSDAY 21 FEBRUARY 2008 (COUNCIL TAX MEETING)**

**THURSDAY 17 APRIL 2008**

**THURSDAY 8 MAY 2008 (ANNUAL MEETING)**

**(CLOSE OF MEETING:** All business having been completed, the Mayor declared the meeting closed at 9.37 pm).

**APPENDIX 1****The Executive and Portfolio Holders**

The following persons are appointed to the Executive.

- The Leader of the Council, Councillor Chris Mote
- The Deputy Leader of the Council, Councillor David Ashton
- Councillor Marilyn Ashton
- Councillor Camilla Bath
- Councillor Christine Bednell
- Councillor Susan Hall
- Councillor Janet Mote
- Councillor Paul Osborn
- Councillor Anjana Patel
- Councillor Eric Silver

**Portfolio Holders**

The following Executive Members have decision-making powers and are given the portfolios listed below:

<u>Executive Member</u>	<u>Name of Portfolio</u>
1. Councillor Chris Mote	Leader (Strategic Overview, HSP, External Affairs & Property)
2. Councillor David Ashton	Deputy Leader (Finance & Portfolio Co-ordination)
3. Councillor Marilyn Ashton	Planning, Development & Enterprise
4. Councillor Camilla Bath	Housing
5. Councillor Christine Bednell	Schools and Children's Development
6. Councillor Susan Hall	Environment Services
7. Councillor Mrs Janet Mote	Children's Services
8. Councillor Paul Osborn	Strategy and Business Support
9. Councillor Anjana Patel	Community and Cultural Services
10. Councillor Eric Silver	Adult Services



**TERMS OF REFERENCE AND DELEGATION OF  
DUTIES TO THE CABINET, PORTFOLIO HOLDERS, ADVISORY PANELS AND  
CONSULTATIVE FORUMS**

**THE EXECUTIVE (CABINET)**

**Responsibility of the Cabinet**

The Executive as a whole will have responsibility for the following functions:

- (a) The development of proposals for the budget (including the capital and revenue budgets the fixing of the Council Tax Base, and the level of council tax) and the financial strategy for the Council;
- (b) The monitoring of the implementation of the budget and financial strategy;
- (c) To recommend major new policies (and amendments to existing policies) to the Council for approval as part of the Council's Policy Framework and implement those approved by Council;
- (d) To prepare and agree other policies and plans for implementation by Portfolio Holders and others;
- (e) The approval of the Service Review programme and of the implementation plans emerging from those reviews;
- (f) The approval and management of the Council's Capital Programme/Capital Strategy;
- (g) All other key decisions – namely:
  - a decision which is likely to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
  - is likely to be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough;
- (h) The award of contracts over £500,000 and all matters reserved to the Executive under the Contract Procedure Rules;
- (i) All decisions which are expected to result in variations to agreed revenue or capital budgets;
- (j) Agreement to all virements between budgets within the permissible limits set by the Budget and Policy Framework Rules;
- (k) To determine all non-key decisions which fall outside the current Executive policy or agreed Executive guidelines;

- (l) To determine all non-key decisions referred to the Executive by the relevant Portfolio Holder;
- (m) To determine all recommendations and references from the Council or any of its Committees or sub-committees and which the Executive considers are appropriate for collective decision;
- (n) The approval of HRA Rents;
- (o) Quarterly to act as the Performance Board overseeing strategic performance issues.

### **Role and Areas of Responsibility of Portfolio Holders**

#### **General Responsibilities**

- (a) All Portfolio Holders have the general responsibility of ensuring the effective management and delivery of executive functions within their area of responsibility and within the following framework:
  - the Council's overall strategic, corporate and policy objectives and all statutory and other plans and strategies approved by the Council
  - the statutory and local obligation to ensure Best Value
  - the approved revenue and capital budgets
  - the law and the Council's Constitution
  - the decisions made at full meetings of the Cabinet.
- (b) All Portfolio Holders share the responsibility for ensuring:
  - the development, co-ordination, promotion and implementation of the Council's statutory plans and strategies and for the setting of the Council's objectives.
  - the oversight, development, monitoring and promotion of all executive services provided by the Council within the appropriate performance management framework.
  - that suitable and proper arrangements are made for the procurement, development, monitoring and promotion of all services relating to executive functions, which are provided under contract to the Council.
  - the promotion of the interests of the Borough, and of all the residents, businesses, other organisations and stakeholders within Harrow.
  - that a community leadership role is taken by the Council across the public, voluntary and business sectors involving the development of good and effective working links with all sectors.
  - the promotion and implementation of an effective equal opportunity policy in relation both to the employment of staff by the Council and the delivery of services by the Council and other agencies.

- the promotion of services which are sustainable, improve community safety, make for more open government and include new methods of community engagement.
- proper arrangements for consultation and participation with residents and service users in decision making and the development of key statutory plans and local community plans.

**The Leader of the Council and  
Portfolio Holder for Strategic Overview, HSP, External Affairs & Property**

The Leader of the Council shall have the following responsibilities:

**(A) Corporate Matters**

- When present to chair meetings of the Executive;
- Lead the development and implementation of the Council's statutory and other plans and strategies including:
  - the Council's corporate priorities, corporate plan and objectives,
  - the needs of the Borough and local communities on matters of comprehensive, corporate and strategic importance,
  - the Council's overall performance
- Oversee the allocation of resources to implement the Council's plans and strategies and to meet the Council's objectives;
- Take responsibility for the review of the pay and conditions of Chief Officers;
- Liaise on behalf of the Council with Government Departments, the Greater London Authority and other local and public bodies;
- Respond to Central Government, the Greater London Authority and Local Authority Associations' consultation exercises and to requests for information and to any other consultation papers and to request for information.
- To lead on all matters relating to the Harrow Strategic Partnership;
- Make proposals for the appointment of Councillors or other persons on outside bodies as representatives of the Council;
- Make proposals to Council for the setting of the levels of Councillor allowances and expenses;
- Keep under review and make proposals for changes to the Constitution;
- Oversee the arrangements and overall budgets of the Members' Secretariats;
- Oversee the arrangements for all civic and ceremonial matters.

**(B) Property**

- To maintain an overview of and develop a strategy for the management of the Council's property portfolio;
- To authorise the acquisitions or disposals of any interests in land holdings up to the value of £250k other than disposal at less than best consideration or to make any decision or otherwise respond to any request in relation to the Council's interests in land.

**The Deputy Leader of the Council and Portfolio Holder for Finance and Portfolio Co-ordination**

The Deputy Leader of the Council shall have overall responsibility for:

**(A) Corporate Matters**

- Undertaking the responsibilities and delegated powers of the Leader of the Council, to the extent permitted by the Constitution, in the absence of the Leader;
- The chairing of meetings of the Executive in the absence of the Leader of the Council.

**(B) Finance**

To be responsible for the development and maintenance of the Council's finance functions including:

- With the Leader, to develop and maintain a coherent, sustainable financial strategy for Harrow;
- Ensure that the development of proposals for and consultation on the Annual budget takes place within the requirements of the Budget and Policy Framework Rules and good corporate governance practice;
- To overview the development of clear systems and structures for budget development, management and monitoring;
- Bring forward proposals for the annual review of charges made by the Council;
- Ensure procedures for virement within budgets are updated as appropriate and followed at Member and officer level;
- Evaluate the financial procedures of the Council and recommend improvements;
- Ensure that the Council has effective risk management and internal control systems and processes in place;
- Lead on health and safety matters;
- Develop the Council's procurement strategies and support of and interactions with local businesses;
- Emergency planning;

- Business Continuity
- Oversee the implementation of ICT and e-government.

**(C) Portfolio Co-ordination**

To be responsible for the development of Portfolio remits and the co-ordination of Portfolio Holder roles and responsibilities.

**Portfolio Holder for Planning, Development and Enterprise**

- (A) To be responsible for the development and delivery of the Council's planning, development and enterprise functions including:
- Strategic urban policy and implementation including:
  - Planning policy and research
  - Economic Development
  - Transportation policy
  - Waste and public realm policy
  - Housing policy (in liaison with Adult Services and Housing Directorate)
  - Development Management
  - Building Control
  - Strategic property services
  - Conservation and Design
  - Parks, Open Spaces & Green Belt policy
  - Town Centre & Major Projects Programme
- (B) To oversee the direct the effective development and implementation of the following key strategies on behalf of the council:
- Local Development Framework
  - Economic Development Strategy
  - Local Implementation Plan (Transportation)
  - Waste Strategy
  - Town Centre Strategy
  - West London Sub-regional planning, economic development and transportation strategies.
- (C) To oversee the development and maintenance of positive links and partnerships with other organisations and businesses to improve the transport services within Harrow;
- (D) To ensure that all aspects of the services' work involves appropriate and effective community engagement.
- (E) Act as the Member level 'Design and Heritage Champion' for the Authority

**Portfolio Holder for Housing**

To be responsible for the development and delivery of the Council's housing services, including:

- Accommodation provision for households in need, through Council provision or in consort with Housing Associations and developers;

- Temporary accommodation for those in urgent need or who are homeless;
- Management of Council housing stock, shops, garages and making proposals for rental charges;
- To oversee the development and implementation of policies and strategies for the provision and improvement of housing in the Borough;
- The maintenance and improvement of the Council's housing stock;
- Jointly with other Portfolio Holders to develop a strategy for social inclusion by identifying strategies to support social inclusion in the provision of local housing;
- The development and delivery of services to Council tenants;
- Promotions of satisfactory standards in housing accommodation in the private sector and enforcement actions as appropriate;
- Proposals for the assessment of future housing needs within the Borough.

#### **Portfolio Holder for Schools and Children's Development**

- (A) To be responsible for the development and delivery of the Council's function as a Local Education Authority in relation to the provision of schools and children's development within the Borough including:
- Local Authority Statutory Responsibilities
  - Schools
  - Achievement and Inclusion
  - EMAS
  - HTS
  - Admissions and Place Planning
  - Teachers Centre
  - EBP
  - Early Years Childcare and Family Support
  - Special Needs Services
- (B) To oversee and ensure high quality relationships are built with all statutory and voluntary sector partners with particular emphasis on schools, Learning and Skills Council, Further Education, Colleges, Private and Voluntary Providers, National Organisations, Central Government and third sector or supplementary schools;
- (C) To oversee the development, promotion and implementation of the following key strategies:
- Harrow Sixth form Collegiate Partnership Board 14-19 Strategy Group
  - CYPSP Enjoy and Achieve Sub Group
  - Meeting Pupil Need Group
  - CAMHs Steering Group
  - Pupil Achievement Group
  - SEN Strategic Partnership
  - Student Advisory Group
  - Children Young Person's Scrutiny Committee

- School Organisation
- Education Consultative Forum
- School's Forum

#### **Portfolio Holder for Environment Services**

- (A) To be responsible for the development and delivery of the Council's Environment Services functions including:
- Environmental Health and Environmental Protection Services
  - Licensing Services
  - Public Realm Enforcement & Crime Reduction
  - Waste Management
  - Public Realm Maintenance
  - Property Management & Maintenance
  - Facilities Management
  - Public Realm Infrastructure
  - Property & Public Realm Investment Programmes
- (B) To oversee the development, and implementation of policies and strategies and the monitoring of environmental and public protection services including:
- Waste Management Strategy
  - Crime & Disorder Reduction Strategy
- (C) To oversee the development and maintenance of positive links and partnerships with other organisations and businesses to improve the environment services within Harrow.

#### **Portfolio Holder For Children's Services**

To be responsible for the development and delivery of the Council's Children's Services including:

- To be the lead member for Children's Services, including overseeing the maintenance, compliance with Statutory Duties and reporting requirements of the Council in relation to Children's Services;
- To support education strategies addressing education achievement and attendance and exclusion issues;
- To oversee the performance of Children's Services in relation to national targets and priorities and to take account of any issues arising from external inspection and the performance assessment role of the Commission for Social Care Inspectorate;
- To oversee consultation, liaison or other partnership arrangements on education matters with the School Organisation Committee, the Standing Advisory Committee on Religious Education, staff, parents, governing bodies, pupils, Government Departments, unions and other interested parties;
- To oversee and promote the corporate parenting responsibilities of the whole Council for children looked after;

- Commissioning responsibilities with Health for:
  - Child and Adolescent Mental Health Services
- The direct provision for Children's Services including children's safeguarding;
- Jointly with other Portfolio Holders to develop a strategy for social inclusion by assessing and identifying strategies to address education achievement, attendance and exclusion issue;
- To oversee the development and review of the Children and Young Persons Plan;
- To ensure that development and maintenance of positive links and partnerships with local agencies, organisations and businesses to support the delivery of these services.
- The development and implementation of policies, strategies and procedural arrangements in line with statutory requirements for the provision of the Council's social services functions;
- To oversee and monitor the development and provision of health services with health service bodies and community and voluntary organisations;
- To oversee the commissioning and contracting arrangements for the provision of services within the service and also jointly with other partner agencies.
- To oversee the regulating and inspection functions.

#### **Portfolio Holder for Strategy and Business Support Services**

To be responsible for the development and delivery of the Council's Strategy and Business Support Services functions including:

- Develop and oversee the Council's response to Service Reviews and ensure that council services demonstrate continuous improvements, and propose the annual programme of Service Reviews;
- Monitor the programme of Service Reviews and the subsequent implementation plans;
- Oversee the management processes of the Council and to keep under review the management structure of the Council, in order to ensure their effective contribution to the provision of effective and high quality services;
- To oversee the development of staff learning and development;
- Lead on all human resources matters including employee consultation, equal opportunities in relation to employees of the Council;
- Ensure the development and maintenance of a coherent human resources strategy for the Council and its workforce;



- Developing and implementing the Community Strategy;
- Developing partnerships and working arrangements with other agencies and service providers to produce beneficial outcomes for people living, working and visiting Harrow;
- Oversee the arrangements for Communications including Media Services, Tourism, Public Relations, and marketing promotion of Harrow;
- Oversee the conduct of litigation by or against the Council, and major contracts entered into by the authority;
- To oversee all matters relating to the Business Transformation Partnership;
- To oversee all matters relating to Access Harrow & Customer Services
- Ensure that the Council has effective procedures for the recovery of all income owed to it and payment of its creditors;
- Ensure the effective administration of Housing Benefits, Council Tax, Business Rates and National Non-Domestic Rate.

#### **Portfolio Holder for Community and Cultural Services**

To be responsible for the development and delivery of the Council's Community and Cultural Services including:

- (A) Overseeing the strategic and general management of the following services and functions on behalf of the council (including the statutory Library Service):
- Arts Development Team
  - The Harrow Arts Centre
  - External Service Providers (Leisure Connection, Harrow Young Musicians)
  - Annual Cultural Calendar and events
  - Music Service
  - Support Team
  - Sports & Leisure Team
  - 11 'Branch' libraries
  - Young Peoples Library Service
  - School Library Service
  - Stock Services
  - Housebound Library Service
  - Music Library
  - Reference & Information Service
  - Local History Collections (Archives)
  - The Harrow Museum
  - Headstone Manor
  - Lead various cross-directorate and inter-agency teams for specific tasks.
  - Corporate Community Development Strategy.
  - Corporate Community Engagement Strategy
  - Community Premises
  - Community grants

- Community Projects and events
  - Town Centre Management
  - Community Cohesion Management Group (HSP)
  - Local Area Agreement targets- volunteering & cohesion
  - Prosperity Action Teams
  - Adult Learning
  - Family Learning
  - Community Learning
  - Policy Development and Business Support
  - Learning & Skills Councils, Colleges & Higher Education liaison
- (B) To oversee effective development and implementation of the following key strategies:
- Cultural Strategy
  - Play Strategy
  - Sports, Recreation & Open Spaces Strategy
  - Personal & Community Development Learning Plan
  - Community Grants Strategy
  - Community Development Strategy
  - Community Engagement Strategy
  - Library Plan
- (C) To oversee the promotion and development of positive links, joint working arrangements and partnerships with the voluntary, community and faith sectors, reflecting the full diversity of the borough;

#### **Portfolio Holder for Adult Services**

To be responsible for the development and delivery of the Council's Adult Services functions (except for Housing) including:

- To be the lead member for Adult Services including overseeing the maintenance, compliance with the Statutory Duties and reporting requirements of the Council in relation to Adult Services;
- To oversee the performance of Community Care Services in relation to national targets and priorities and to take account of any issues arising from external inspection and the performance assessment role of the Commission for Social Care Inspectorate;
- To oversee the protection of vulnerable adults;
- To oversee the development and implementation of Supporting People;
- The direct provision for Community Care Services;
- Commissioning responsibilities with Health for:
  - Mental Health Services
  - Learning Disability Services
  - Older People and Physical, Sensory and Disability Services
  - Carers

APPENDIX 2

(MAY 2007)

LONDON BOROUGH OF HARROW COMMITTEE MEMBERSHIPS 2007/2008

(Membership in order of political group nominations)

(I) CABINET (10)

Conservative

(10)

I.  
Members

David Ashton (Deputy Leader)  
Marilyn Ashton  
Mrs Camilla Bath  
Miss Christine Bednell  
Susan Hall  
Chris Mote (CH) (Leader)  
Janet Mote  
Paul Osborn  
Mrs Anjana Patel  
Eric Silver

**(I) AUDIT COMMITTEE (5)****Conservative****(3)****Labour****(2)****I.  
Members****John Cowan (CH)  
Richard Romain  
Stanley Sheinwald****Archie Foulds \*  
Thaya Idaikkadar****II.  
Reserve  
Members****1. Robert Benson  
2. Tom Weiss  
3. Jeremy Zeid****1. Keith Ferry  
2. Nizam Ismail****(CH)  
(VC)****= Chair  
= Vice-Chair****\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.**

**(II) DEVELOPMENT MANAGEMENT COMMITTEE (8)****Conservative****Labour****(5)****(3)****I.  
Members**

**Marilyn Ashton (CH)**  
**Don Billson**  
**Julia Merison**  
**Narinder Singh Mudhar**  
**Joyce Nickolay**

**Mrinal Choudhury**  
**Keith Ferry**  
**Thaya Idaikkadar \***

**II.  
Reserve  
Members**

1. Manji Kara  
 2. Golam Chowdhury  
 3. Robert Benson  
 4. Dinesh Solanki  
 5. Janet Cowan

1. David Gawn  
 2. Graham Henson  
 3. Rekha Shah

**(CH)**

= Chair

**(VC)**

= Vice-Chair

\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

**(III) STRATEGIC PLANNING COMMITTEE (8)****Conservative****Labour****(5)****(3)****I.  
Members**

**Marilyn Ashton (CH)**  
**Don Billson**  
**Julia Merison**  
**Narinder Singh Mudhar**  
**Joyce Nickolay**

**Mrinal Choudhury**  
**Keith Ferry**  
**Thaya Idaikkadar \***

**II.  
Reserve  
Members**

1. Manji Kara  
 2. Golam Chowdhury  
 3. Robert Benson  
 4. Dinesh Solanki  
 5. Janet Cowan

1. David Gawn  
 2. Graham Henson  
 3. Rekha Shah

**(CH)**

= Chair

**(VC)**

= Vice-Chair

\* Denotes Group Members for consultation on Delegated Action and/or administrative matters.

**(IV) LICENSING AND GENERAL PURPOSES COMMITTEE (15)****Conservative****(9)****I.  
Members**

Robert Benson  
 Don Billson  
 Mrs Lurline Champagnie (CH)  
 G Chowdhury  
 Ashok Kulkarni  
 Mrs Vina Mithani  
 John Nickolay  
 Tom Weiss  
 Jeremy Zeid

**Labour****(6)**

Mrinal Choudhury \*  
 Mano Dharmarajah  
 Thaya Idaikkadar  
 Nizam Ismail  
 Phillip O'Dell  
 Raj Ray

(CH)  
 (VC)  
 \*

= Chair

= Vice-Chair

Denotes Group Members for consultation on Delegated Action and/or administrative matters.

**(V) OVERVIEW AND SCRUTINY COMMITTEE (11)**

	<u>Conservative</u>	<u>Labour</u>	<u>Liberal Democrat</u>
	(6)	(4)	(1)
<u>I.</u> <u>Members</u>	<b>Macleod-Cullinane Mrs Myra Michael Anthony Seymour Stanley Sheinwald (CH) Dinesh Solanki Mark Versallion</b>	<b>B E Gate Mitzi Green Jerry Miles Mrs Rekha Shah</b>	<b>Christopher Noyce</b>
<u>Reserve</u> <u>Members</u>	1. Julia Merison 2. Vina Mithani 3. Jeremy Zeid 4. Yogesh Teli 5. - 6. -	1. Ms Nana Asante 2. Phillip O'Dell 3. Archie Foulds 4. Navin Shah	1. Paul Scott

[Note: The Chair of each of the four substantive Scrutiny Sub Committees is an ex officio member of the Overview and Scrutiny Committee].

(CH)  
(VC)  
\*

= Chair

= Vice-Chair

Denotes Group Members for consultation Delegated Action and/or on administrative matters.

**(VI) SCHOOL ORGANISATION COMMITTEE (20)**

[Established as a Statutory committee by the Council in accordance with Regulations made under the School Standards and Framework Act 1998.]

**(i) (Council Membership in order of political group nominations) (7)**

	<u>Conservative</u>	<u>Labour</u>
	<b>(4)</b>	<b>(3)</b>
<b>Members</b>	<b>Miss Christine Bednell Jean Lammiman Mrs Anjana Patel Tom Weiss</b>	<b>Nizam Ismail Jerry Miles Bill Stephenson</b>

<u>Alternate Members</u>		
	1. Mrs Lurline Champagne	1. B E Gate
	2. Janet Mote	2. Raj Ray
	3. Tony Ferrari	3. Keith Ferry
	4. John Cowan	

Other Representatives

	<u>Representatives:</u>	<u>Reserves:</u>
(ii) Church of England:	Rev P Reece	Mr G Edwards - Alternate
(iii) Roman Catholic Church:	Mr J Coyle Mr M Murphy Ms M Roe	
(iv) Learning and Skills Council	Mr G Egere	
(v) Schools (Parent/Secondary):	(Vacancy)	(Vacancy - Alternate)
Schools (Parent/Primary):	(Vacancy) (Vacancy - Alternate)	(Vacancy) (Vacancy - Alternate)
Schools (Headteachers Schools Group):	Mr D A Jones Ms A Lyons Mr B A Robertson	
Schools (Co-optee/Special):	Mrs P Langdon	(Vacancy - Alternate)
(vi) HCRE:	Mr A Aggarwal	

Adviser: Mr B Leaver

[Notes: (1) The Chair and Vice-Chair of the Committee to be appointed at the inaugural meeting of the Committee and thereafter annually at a Committee meeting;

(2) all appointments as members of the Committee are for a period not exceeding three years 'i.e. until May 2008 currently' subject to this being undertaken;

(3) members may nominate an alternate member to attend meetings of the Committee in their absence, subject to the requirements in the Regulations.]



**(VII) STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (3)****Conservative****(2)****Labour****(1)****I.  
Members****Mrs Lurline Champagne  
Mrs Anjana Patel****Ms Nana Asante****II.  
Reserve  
Members****1. Janet Cowan  
2. Tony Ferrari****1. Nizam Ismail**

(Note: Chair to be appointed at a SACRE meeting).

**(VIII) STANDARDS COMMITTEE (6) (Non-proportional)****Conservative****Labour****(4)****(2)****I.  
Members**

**Janet Cowan \***  
**Mrs Kinnear**  
**Jean Lammiman**  
**Joyce Nickolay**

**B E Gate \***  
**Phillip O'Dell**

**II.  
Reserve  
Members**

1. Mrs Lurline Champagne  
 2. Tom Weiss  
 3. Jeremy Zeid  
 4. Mark Versallion

1. Mitzi Green  
 2. Asad Omar  
 3. -

**III.  
Independent  
Persons**

Independent Persons (2):-

Rev Peter Broadbent  
 Ms S Darr  
 Dr J Kirkland  
 Mr M Rizvi

(appointed until 2010)

(Reserves: Roger Smith)

Membership rules:

- i. An Elected Mayor or the Leader may not be members;
- ii. The Chair of the Committee must not be a member of the executive;
- iii. At least 25% of the membership must be Independent persons;
- iv. Only one member of the executive can be a member of the Committee;
- v. The rules on political proportionality do not apply.

**APPENDIX 3****APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2007/2008**

<b><u>NAME OF BODY</u></b>	<b><u>NO. OF REPS</u></b>	<b><u>REPRESENTATIVES FOR 2007/2008</u></b>	
		<b><u>Appointee</u></b>	<b><u>Deputy</u></b> (Where Applicable)
Age Concern London Conference	1	Cllr Mrs Myra Michael	N/a
Age Concern Harrow ( 3 Year Term)	2	1. Cllr Mrs Myra Michael 2. Cllr Dhirajlal Lavignia	N/a
London Councils (Previously Association of London Government) Committees and Panels			
(i) Leaders' Committee (s1010 Joint Committee)	1 (+ 2 Deputies)	Cllr Chris Mote	1. Cllr David Ashton 2. Cllr Marilyn Ashton
(ii) Greater London Provincial Council	2 Deputies	N/a	1. Cllr Mrs Kinnear 2. Cllr Janet Mote
(iii) Associated Joint Committee (ALG Grants Committee)	1 (+ 4 Deputies)	Cllr Joyce Nickolay	1. Cllr Don Billson 2. Cllr Mrs Anjana Patel 3. Cllr Stanley Sheinwald 4. Cllr Mrs Janet Cowan
(iv) Associated Joint Committee (Transport & Environment Committee)	1 (+ 4 Deputies)	Cllr John Nickolay	1. Cllr Mrs Kinnear 2. Cllr Yogesh Teli 3. Cllr Robert Benson 4. Cllr John Cowan
(v) Children, Young People and Families Forum	1 (+1 Deputy)	Cllr Paul Osborn	Cllr Mrs Camilla Bath
(vi) Culture, Tourism and London 2012 Forum (Previously two forums- Culture and Tourism and 2012)	1 (+ 1 Deputy)	Cllr Mrs Anjana Patel	Cllr John Nickolay
(vii) Crime and Public Protection Panel	1 (+1 Deputy)	Cllr Mrs Kinnear	Cllr Mrs Vina Mithani
(viii) Economic Development Panel	1 (+1 Deputy)	Cllr Marilyn Ashton	Cllr Mrs Camilla Bath
(ix) Health & Social Care Panel	1 (+1 Deputy)	Cllr Eric Silver	Cllr Mrs Myra Michael
(x) Housing Panel	1 (+1 Deputy)	Cllr Mrs Camilla Bath	Cllr G Chowdhury
(xi) London Caribbean Partnership Group	1 (+1 Deputy)	Cllr Mrs Lurline Champagne	Cllr Mrs Anjana Patel

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
(xii) Greater London Employment Forum	1 (+ 1 Deputy)	Paul Osborn	Salim Miah
Bentley Priory Nature Reserve Management Committee	4	1. Cllr Mrs Camilla Bath 2. Cllr Joyce Nickolay 3. Cllr Julia Merison 4. Cllr Bill Stephenson	N/a
Carequest Board	1	Jill Rothwell (Acting Chief Executive) or nominee	N/a
Court of City University	1	Owen Cock	
Central and North West London NHS Foundation Trust	2	Cllr Eric Silver	Penny Furness-Smith (Director of Community Care)
Deputy Lord Lieutenant's Committee	5	1. The Mayor 2. The Deputy Mayor 3. Cllr Chris Mote 4. Cllr Mark Versallion 5. Cllr Mrs Camilla Bath	N/a
Environment Agency Thames Region, Regional Flood Defence Committee	(Joint appointment with Boroughs of Barnet, Brent and Hounslow for 2002-2006)	Cllr Susan Hall	N/a
Greater London Enterprise Ltd	1	Cllr Marilyn Ashton	N/a
Harrow Association of Disabled People	3	1. Cllr Stanley Sheinwald 2. Cllr Dinesh Solanki 3. Cllr David Gawn	N/a
Harrow Citizens' Advice Bureau (Management Committee)	2	1. Cllr Joyce Nickolay 2. Cllr B E Gate	N/a
Harrow College Further Education Corporation Board	2	1. Cllr John Cowan	N/a
Harrow Council for Racial Equality	3	1. Cllr Nizam Ismail 2. Cllr Jeremy Zeid 3. Cllr Dinesh Solanki	N/a
Harrow Heritage Trust Executive Committee	4	1. Cllr Marilyn Ashton 2. Cllr Navin Shah 3. Cllr Janet Mote 4. Cllr Bill Stephenson	N/a
Harrow in Business	2	1. Cllr John Cowan 2. Myfanwy Barrett (Director of Finance and Business Strategy)	N/a

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
Harrow in Europe Committee	5	1. Cllr Jean Lammiman 2. Cllr Mano Dharmarajah 3. Cllr G Chowdhury 4. Cllr Mrs Myra Michael 5. Cllr Nana Asante	N/a
Harrow Nature Conservation Forum	1	Cllr Mrs Camilla Bath	N/a
Harrow on the Hill Forum	6	Ward Members (3): 1. Cllr Don Billson 2. Cllr Mrs Kinnear 3. Cllr Mark Versallion  Group members (3): 1. Cllr Mrs Anjana Patel 2. Narinder Singh Mudhar 3. Julia Merison	
Harrow Police and Community Consultative Group	4	1. Cllr Mrs Vina Mithani 2. Cllr Jeremy Zeid 3. Cllr Mrs Sasi Suresh 4. Cllr Navin Shah	N/a
Harrow Primary Care Trust Management Board	1	Cllr Eric Silver	N/a
The Harrow Refugee Forum		Cllr G Chowdhury	N/a
Harrow Sports Council	3	1. Cllr Joyce Nickolay 2. Cllr Mrs Vina Mithani 3. Cllr David Perry* (* to serve on the executive committee)	N/a
Harrow Town Centre Forum	3	1. Cllr Marilyn Ashton 2. Cllr Narinder Singh Mudhar 3. Cllr Mrs Rekha Shah	N/a
Harrow Unified Mental Health Service Partnership Board	3 (+ 3 Reserves)	1. Cllr Jeremy Zeid 2. Cllr Eric Silver  3. Cllr Mrs Margaret Davine	1. Cllr Jean Lammiman 2. Cllr Mrs Lurline Champagne 3. Cllr Mrs Rekha Shah
Harrow Weald Common Board of Conservators	5	1. Cllr Robert Benson 2. Cllr Tony Ferrari 3. Cllr Joyce Nickolay 4. Cllr Phillip O'Dell 5. Cllr Paul Scott	N/a
Harrow Young Musicians Management Committee	2	1. Cllr Jean Lammiman 2. Cllr Keith Ferry	N/a
Hertfordshire Rural Forum	1	Cllr Anthony Seymour	N/a

<b><u>NAME OF BODY</u></b>	<b><u>NO. OF REPS</u></b>	<b><u>REPRESENTATIVES FOR 2007/2008</u></b>	
		<b><u>Appointee</u></b>	<b><u>Deputy</u></b> (Where Applicable)
Investigation of Air Pollution Standing Conference	2	1. Cllr Anthony Seymour 2. Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
John Pardoe Charity	4	1. Cllr Mrs Camilla Bath 2. Cllr Miss Christine Bednell 3. Mr Michael Carmody 4. Cllr Mano Dharmarajah	N/a
League of Friends of Northwick Park Hospital	1 (+1 deputy)	Mary John	Cllr Dhirajlal Lavignia
Lee Valley Regional Park Authority	1	Cllr Mrs Kinnear	N/a
Local Government Association - General Assembly Meetings (Two - inclusive of AGM)	4 (+ 4 Deputies)	1. Cllr Chris Mote 2. Cllr David Ashton 3. Cllr Bill Stephenson 4. Cllr Navin Shah	1. Cllr Barry Macleod-Cullinane 2. Cllr John Cowan 3. Cllr Mrs Davine 4. Cllr Phillip O'Dell
Local Government Association - Urban Commission	2	1. Cllr Marilyn Ashton 2. Andrew Trehern (Executive Director Urban Living) or nominee	N/a
Local Government Information Unit	1	Cllr Jean Lammiman	N/a
London Accident Prevention Council	3	1. Cllr John Nickolay 2. Cllr Keeki Thammaiah 3. Peter Wenham (Senior Road Safety Officer)	N/a
London Archaeological Forum	2	1. Cllr Anthony Seymour 2. Lorraine O'Reilly (Executive Director People First)	N/a
London Arts Board Local Authority Forum	2 (+ 1 non-voting officer)	1. Cllr Tom Weiss 2. Cllr Bill Stephenson Lorraine O'Reilly (Executive Director People First) or nominee (non-voting)	N/a
London Borough of Harrow			
(a) Bus & Highways Liaison Meeting	4	1. Cllr John Nickolay 2. Cllr Stanley Sheinwald 3. Cllr Jerry Miles 4. Cllr Mrinal Choudhury	N/a
(b) Rail Liaison Meeting	4	1. Cllr John Nickolay 2. Cllr Stanley Sheinwald 3. Cllr Jerry Miles 4. Cllr Mrinal Choudhury	N/a

<b><u>NAME OF BODY</u></b>	<b><u>NO. OF REPS</u></b>	<b><u>REPRESENTATIVES FOR 2007/2008</u></b>	
		<b><u>Appointee</u></b>	<b><u>Deputy</u></b> (Where Applicable)
London Home and Water Safety Council	2	1. Cllr Dinesh Solanki 2. Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
(i) London Housing Unit Committee	1 (+1 Deputy)	Cllr Mrs Camilla Bath	G Chowdhury
(ii) London Housing Unit Executive Sub-Committee	1 (+ 1 Deputy)	Cllr Mrs Camilla Bath	G Chowdhury
London (North West) Valuation Tribunal	6	1. John Branch (Expires 31 December 2007) (Other appointments expire in December 2009)	N/a
London Youth Games	2 (+ 2 Deputies)	1. Cllr Chris Mote 2. Mr W North	1. Cllr David Perry 2. Mr W North's nominee
Mayor of Harrow's Charity Fund Trustees	3 Nominees	1. The Mayor 2. Cllr Miss Christine Bednell 3. Cllr Mrinal Choudhury	N/a
	4 Burgesses:	1. Mrs G Branch 2. Mr Owen Cock 3. Mrs B Cripps 4. Mrs R Feakins	N/a
Middlesex Guildhall Collection and Trust Fund	6	1. Cllr Joyce Nickolay 2. Cllr Mrs Myra Michael 3. Cllr Mrs Camilla Bath 4. The Mayor 5. Cllr B E Gate 6. Lorraine O'Reilly (Executive Director: People First) or nominee	N/a
Multi-Agency Forum on Racial Harassment	3 (+ 3 reserves)	1. Cllr Navin Shah 2. Cllr Jeremy Zeid 3. Cllr Narinder Singh Mudhar	1. Cllr Nana Asante 2. Cllr Don Billson 3. Cllr Dinesh Solanki
National Council for One Parent Families	1	Cllr Ms Nana Asante	N/a
National Society for Clean Air & Environmental Protection	1	Andrew Trehern (Executive Director: Urban Living) or nominee	N/a
North West London Chamber Board	1	Cllr John Cowan	N/a
North West London Strategic Health Authority – Continuing Care Criteria Review Panel	1 (officer appointment only)	Lorraine O'Reilly (Executive Director: People First) or nominee	N/a
Prince Edwards Playing Fields Trust	1	Cllr John Cowan	N/a

<u>NAME OF BODY</u>	<u>NO. OF REPS</u>	<u>REPRESENTATIVES FOR 2007/2008</u>	
		<u>Appointee</u>	<u>Deputy</u> (Where Applicable)
Promotion of Public Transport Users' Group	4 (+ 4 Reserves)	1. Cllr John Nickolay 2. Cllr Manji Kara 3. Cllr Mrinal Choudhury 4. Cllr Dinesh Solanki	1. Cllr Ashok Kulkarni 2. Cllr Mrs Sasi Suresh 3. Cllr Jerry Miles 4. Cllr Anthony Seymour
RAF Northolt Community Consultative Group	7 (+ 7 Deputies)	1. Cllr Joyce Nickolay 2. Cllr Mrs Anjana Patel 3. Cllr Mrs Kinnear 4. Cllr Ashok Kulkarni 5. Cllr Bob Currie 6. Cllr Jerry Miles 7. Cllr Thaya Idaikkadar	1. Cllr Julia Merison 2. Cllr Don Billson 3. Cllr Mark Versallion 4. Cllr John Nickolay 5. Cllr Raj Ray 6. Cllr Graham Henson 7. Cllr Mano Dharmarajah
Relate London North West	3	1. Cllr Jean Lammiman 2. Cllr Mrs Margaret Davine 3. Cllr Mrs Lurline Champagne	N/a
Reserve Forces and Cadets Association for Greater London	1	Cllr Mark Versallion	N/a
Richard Franklyn Charity	2	1. Cllr John Cowan 2. Cllr Ms Nana Asante	1. Cllr Richard Romain 2. Cllr Keeki Thammaiah
Sir Lancelot Lake Charity	2	1. Cllr John Cowan 2. Cllr Ms Nana Asante	N/a
Sir John Wolstenholme Charity	2	1. Cllr Mrs Camilla Bath 2. Cllr Miss Christine Bednell	N/a
St Dominic's College	1	Cllr B E Gate	N/a
Stanmore College (from September 2007-August 2010)	1	Cllr Mrs Janet Cowan	N/a
Staying Put Scheme Advisory Committee	1	Cllr Mrs Rekha Shah	N/a
(Brent and Harrow) Trading Standards Service	3 (+ 3 Deputies)	1. Cllr Tom Weiss 2. Cllr Robert Benson 3. Cllr Keith Ferry	1. Cllr Mrs Kinnear 2. Cllr Vina Mithani 3. Cllr Thaya Idaikkadar
Wealdstone Task Force	4 (+ 4 Reserves)	1. Cllr Don Billson 2. Cllr Jeremy Zeid 3. Cllr Tom Weiss 4. Cllr Phil O'Dell	1. Cllr Narinder Singh Mudhar 2. Cllr Golam Chowdhury 3. Cllr Mrs Kinnear
West House and Heath Robinson Museum Trust	1	Cllr Marilyn Ashton	N/a
West London Alliance	2 (+1 Deputy)	1. Cllr Chris Mote 2. Chief Executive	1. Cllr David Ashton
West London Waste Authority	1	Cllr Mrs Kinnear	N/a